

# HARVINGTON PARISH COUNCIL.

Clerk Mrs. N. Holland – Tel: 07746948392  
Morton Wood Farmhouse, Morton Wood Lane, Abbots Morton, WR7 4LU.  
Email: [clerk@harvington-pc.org.uk](mailto:clerk@harvington-pc.org.uk) Website: <https://www.harvington-pc.org.uk/>

Councillors are summoned to an ordinary meeting of Harvington Parish Council on Wednesday the 9th September 2020 at 7.00pm this will be held virtually via Zoom:

<https://us02web.zoom.us/j/9043285960?pwd=cGlTb1h3a0JzMnNhdXhiZE1QakJzUT09>

Meeting ID: 904 328 5960

The meeting is open to the press and members of the public to put questions or raise concerns regarding matters on this agenda or for future consideration. Those wishing to join the meeting should contact the Clerk in advance of the meeting.

## AGENDA.

|                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| 1.                                                             | <b>To consider apologies</b> and to approve reasons for non- attendance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2.                                                             | <b>Declarations of Interest:</b> with reference to items on the agenda members are reminded of their responsibility to declare interests as defined in the Code of Conduct and to update their Register of Interests held with Wychavon District Council.                                                                                                                                                                                                                                                                                     |
| 3.                                                             | <b>Dispensations:</b> to consider any written dispensations from members who have declared an interest but wish to stay in the meeting during that time to aid discussion / speak / vote. Requests to be submitted to the Clerk prior to a meeting. (S33 of the Localism Act 2011).                                                                                                                                                                                                                                                           |
| 4.                                                             | <b>To receive reports from County, District Cllrs. and Police.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>The meeting will be adjourned for Public Question time.</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 5.                                                             | <b>Minutes:</b> to consider the adoption of the minutes of the Extra Parish Council meeting held on 26.08.20.                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 6.                                                             | <b>Clerk's report:</b><br>a) Virtual Training sessions for Councillors.<br>b) Update on repairs to small multi-play unit.                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 7.                                                             | <b>To consider Cllrs reports:</b><br>a) <u>Orchard Signs</u> (Cllr. Mr. Langley).<br>b) <u>Alcester &amp; Arrow Greenway Project</u> (Cllr. Ms. Smith and to note receipt of the August Newsletter distributed to all members with Agenda papers).<br>c) <u>Update BT Kiosk, Leys Road</u> (Cllr. Mr. Baugh).<br>d) <u>Condition of Orchard Ponds, gullies and drainage ditches</u> (Cllr. Mr. Langley).<br>e) <u>Wychavon Area CALC meeting</u> (Cllrs. Mr. Richardson and Mr. Colebrook).<br>f) <u>Assets report</u> (Cllr. Mr. Colebrook). |
| 8.                                                             | <b>Financial Matters.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8.1                                                            | To approve schedule of payments and expenses and summary of accounts.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8.2                                                            | To consider renewal of annual insurance policy and payment due of £1,009.18.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 9.                                                             | <b>Planning matters.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 9.1                                                            | To note applications dealt with by delegation:<br><u>20/00813/LB Langton House, 19 Village Street, Harvington. Proposal:</u> External alterations and repairs to include replacement windows, repairs to roof, rainwater goods and repointing. <b>Permission granted.</b>                                                                                                                                                                                                                                                                     |
| 9.2                                                            | To consider commenting on Government proposed changes to Planning System.                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9.3                                                            | <u>Street Trader Consultation:</u> New application is for more days and extended times across the whole of                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            | the Wychavon District.                                                                                                                                                                                                                        |
| <b>10.</b> | <b>To receive and approve Finance &amp; General Purpose Group July meeting notes and consider the following:</b>                                                                                                                              |
| 10.1       | <u>Village Newsletter:</u><br>a) To consider circulating questionnaire to gather information from parishioners on the present newsletter.<br>b) To consider recommencing delivery.<br>c) Creation of articles of interest for the Newsletter. |
| 10.2       | Review of Complaints policy.                                                                                                                                                                                                                  |
| 10.3       | <u>Inspections of Play Equipment:</u><br>a) Review of weekly inspections.<br>b) To consider Kompan quotes on carrying out interim inspections on play equipment.                                                                              |
| 10.4       | Planting of further trees, Jubilee Orchard following site visit with Harvington Trust and Contractor. (Cllr. Mr. Richardson).                                                                                                                 |
| 10.5       | To reconsider the siting of a dog waste bin in the Ragley Road area. (Cllr. Ms. Smith).                                                                                                                                                       |
| 10.6       | Update Coach & Horses Public House. (Cllr. Dr. Davies).                                                                                                                                                                                       |
| <b>11.</b> | <b>Council Matters.</b>                                                                                                                                                                                                                       |
| 11.1       | To consider Terms of Reference for the Working Party.                                                                                                                                                                                         |
| 11.2       | To consider quote received to mend broken fence, playing field.                                                                                                                                                                               |
| <b>12.</b> | <b>To note/consider correspondence received:</b>                                                                                                                                                                                              |
| 12.1       | Outdoor table tennis equipment request.                                                                                                                                                                                                       |
| <b>13.</b> | <b>To consider disposal of excess copies of:</b>                                                                                                                                                                                              |
|            | a) Harvington Parish Plan & Village Design Statement 2010 A4 booklet.<br>b) Harvington Parish Plan & Village Design Statement 2010 DVD.                                                                                                       |

**Circulation: All members of the Parish Council; District and County Councillors.**

**Dated: September 3rd 2020.**

**Signed: Mrs. N. Holland (Clerk).**

**Supporting notes to agenda for meeting September 9th 2020.**

| <b><u>Min: No:</u></b> | <b><u>Update.</u></b>                                                | <b><u>Position</u></b>    |
|------------------------|----------------------------------------------------------------------|---------------------------|
| <b>Agenda No: 5</b>    | Minutes of August 2020 meeting.                                      | <b>For approval.</b>      |
| <b>Agenda No: 7b</b>   | Avon and Arrow Greenway Project August Newsletter.                   | <b>To note.</b>           |
| <b>Agenda No: 8.1</b>  | Schedule of payments and summary of accounts – to be emailed Monday. | <b>For approval.</b>      |
| <b>Agenda No: 8.2</b>  | Insurance documents for renewal. Emailed to members.                 | <b>For consideration.</b> |
| <b>Agenda No: 9.3</b>  | Street Trader Consultation - document attached.                      | <b>For consideration.</b> |
| <b>Agenda No: 10.</b>  | F& GP notes from July meeting.                                       | <b>For consideration.</b> |
| <b>Agenda No: 10.1</b> | Newsletter Questionnaire and sample of new newsletter format.        | <b>For consideration.</b> |
| <b>Agenda No: 10.2</b> | Complaints Policy.                                                   | <b>For consideration</b>  |
| <b>Agenda No: 11.3</b> | Terms of Reference for Steering Group.                               | <b>For consideration.</b> |

**Correspondence received that has been circulated to members by email that does not require a decision unless requested as an agenda item.**

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| <b>CALC</b> updates provided via email to all members.                                                  |
| <b>South Worcestershire Development Plan Review</b> - Newsletter August 2020. Emailed members 26.08.20. |